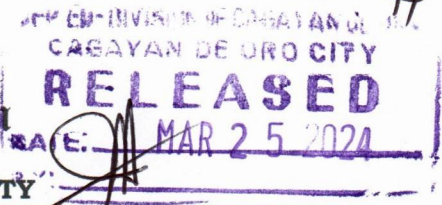




Republic of the Philippines  
**Department of Education**  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



**Office of the Schools Division Superintendent**

March 25, 2024

MEMORANDUM

TO: Eleanor Consejo H. Rollan, Division Testing Coordinator  
Adelina Encabo, School Principal – South City Central School  
Evelyn Mosqueda, School Principal – Lourdes College Basic Education Dept  
Paul Badon, School Principal – Test Administrator  
Catalina Mc Nair, School Principal – Test Administrator

**NATIONAL ORIENTATION ON THE ADMINISTRATION OF THE  
SOUTHEAST ASIA PRIMARY LEARNING METRICS (SEA-PLM)**

1. Relative to the conduct of the **Southeast Asia Primary Learning Metrics (SEA-PLM)**, all concerned are hereby informed of the National Orientation for testing personnel on **April 8-9, 2024** at DepEd Ecotech, Lahug, Cebu City. Travel time is April 7, 2024.
2. Please attached communication for further information and guidance.
3. The Bureau will cover the expenses incurred such as round trip transportation allowance (residence to venue), airfare, and accommodation with full board meals, subject to the usual accounting and auditing rules and regulations.
4. In adherence to Equal Opportunity Policy (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, sexual orientation, disability, religion and ethnicity.
5. Immediate and widest dissemination of this memorandum is enjoined.

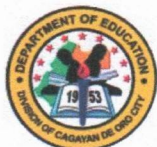
**ROY ANGELO E. GAZO**  
Schools Division Superintendent

Encl: As indicated

Reference: None

To be indicated in the Perpetual Index under the following subjects:  
SEA-PLM ASSESSMENT

ECHR/SEA-PLM  
March 25, 2024



**Address:** Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City  
**Mobile No:** +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)  
**Email Address:** cagayandeoro.city@deped.gov.ph



Republic of the Philippines  
**Department of Education**  
BUREAU OF EDUCATION ASSESSMENT

**Office of the Director**

March 5, 2024

**DR. ARTURO B. BAYOCOT**

Regional Director  
DepEd-Region 10

**Attention:** Schools Division Superintendents  
Division Testing Coordinators  
***Bukidnon, Cagayan De Oro City, Camiguin  
Lanao Del Norte, Misamis Oriental***

Dear **Dr. Bayocot**:

Greetings!

The Department through the Bureau of Education Assessment (BEA) will conduct the main survey for the Southeast Asia Primary Learning Metrics (SEA-PLM) 2024 between April and May 2024. The SEA-PLM is a regional large-scale assessment designed to assess Grade 5 students' learning outcomes in reading, writing, mathematics, and global citizenship. It is developed by and for Southeast Asian countries by the Southeast Asian Ministers of Education Organization (SEAMEO) Secretariat and the United Nations Children's Fund's-East Asia Pacific Regional Office (UNICEF-EAPRO).

In preparation for the SEA-PLM 2024, the national center will hold a national orientation for testing personnel from **April 8-9, 2024 (April 7-Travel Time) at DepEd-Ecotech, Lahug, Cebu City**. The event's details will be sent in a separate memorandum. In connection with this, we would like to request your kind assistance in administering the SEA-PLM 2024 main survey to select Grade 5 students in your region. The attached lists may serve as your reference for the sample schools and in delegating the appropriate DepEd personnel for this assessment endeavor.





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- Table 1 lists the elementary schools that will participate in the SEA-PLM 2024 Main Survey.
- Table 2 contains the list of DepEd personnel who will administer the SEA-PLM Main Survey.

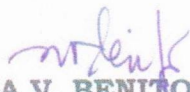

Finally, this Bureau seeks the assistance of the Division Testing Coordinators (DTCs) in compiling the names and contact details of the participants using the format in the Google Drive <https://tinyurl.com/SEAPLM2024MS> SEA-PLM 2024 MS - National Orientation Participants (Excel file).

Kindly accomplish and submit the form on or before **March 11, 2024**, to give the national center (BEA-ERD) enough time to prepare the training-related documents. This Bureau will cover the expenses incurred such as roundtrip transportation allowance (*residence to venue*), airfare, and accommodation with full board meals, subject to the usual accounting and auditing rules and regulations.

Our staff, Ms. Sheryll Ann R. Legarte ([sheryll.legarte@deped.gov.ph](mailto:sheryll.legarte@deped.gov.ph); 8631-2591) shall coordinate with your division offices for other matters related to SEA-PLM national orientation.

Your continued support and cooperation with our assessment programs is greatly appreciated.

Very truly yours,

  
**NELIA V. BENITO, PhD, CESO IV**  
Director IV 





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**Table 1. List of Sample Schools**

Region	Division	School ID	Schools	No. of Required Test Administrators (TAs)
10	Bukidnon	126826	Talakag CES	2
		126425	Kinura ES	
		126527	Palabucan ES	
	Cagayan De Oro City	405231	Lourdes College-Basic Education	2
		127967	South City CS	2
	Camiguin	126893	Tangaro ES	
	Lanao Del Norte	500689	Lala Proper ES	2
		127042	Jose Balazo MES	
Misamis Oriental	127713	Solana ES	2	

**Table 2. List of Testing Personnel for the Main Survey**

Designation	Description	Number
Regional Testing Coordinator (RTC)	The RTC will act as the overall supervisor for the SEA-PLM 2023 field trial in the sample schools within the region.	1
Division Testing Coordinator (DTC)	The DTC shall: <ul style="list-style-type: none"> <li>Supervise the administration of the test in the sample schools with the Division.</li> <li>Serve as Overall School Coordinator (OSC) for the duration of the SEA-PLM Assessment.</li> <li>Serve as a liaison between the DepEd BEA and the sample schools with the Division.</li> </ul>	1
Test Administrator (TA)	<ul style="list-style-type: none"> <li>School Heads/Principals, Head Teachers, or Master Teachers from schools that are <b>NOT</b> on the list of sampled schools for the SEA-PLM Field Trial may serve as test administrators.</li> <li>TAs will lead the overall management of the SEA-PLM Field Trial (at the school level)</li> </ul>	As indicated in Table 1
School Coordinator (SC)	<ul style="list-style-type: none"> <li>School Heads/Principals of the sample schools will serve as School Coordinators (SCs), with the following responsibilities:               <ul style="list-style-type: none"> <li>provide necessary information about his/her school's sample Grade 5 students, parents, and teachers.</li> <li>coordinate and assist the OSC-DTC/ASC-</li> </ul> </li> </ul>	1





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PSS, NQCMs, and TAs in carrying out the  
SEA-PLM Field Trial



2/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City 1600  
Telephone No.: (02) 8631-6921 (Telefax); 8631-2588; 8631-2589; 8631-2571; 8631-2591  
Email Address: bea.od@deped.gov.ph; bea.ead@deped.gov.ph; bea.erd@deped.gov.ph

